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| Dear Parent or Guardian,  I am super excited to serve as your child’s teacher this year. I have worked in the business industry for over 20 years and bring a wealth of knowledge and experience to the classroom. This class educates students on the basics of marketing and business in relation to the hospitality, recreation, and tourism industry in the U.S. and abroad. Students will be well equipped with employability skills, workplace ethics, marketing strategies and branding practices, all core skill sets at the heart of Career Technical and Agricultural Education (CTAE).  I have attached the Policies and Procedures and Classroom Discipline Plan that has been created to help students understand the requirements and expectations that will enable us to make this a very positive and rewarding school year. Classroom rules, consequences, incentives and rewards are all included.  I feel that open lines of communication between parents/guardians, students and teachers are key elements in promoting an educational climate that will be conducive to learning. Together we can make a difference. I would appreciate if you would review the contract with your child and return it with necessary signatures.  This will help me to verify you have read it and agreed to adhere to the procedures I plan to extend to my class.  I am available anytime to answer any questions about your student’s progress. You may call the school or email me at walkech1@boe.richmond.k12.ga.us. Expect to receive additional communication throughout the school year by email as well. Again, I am super excited to get this school year started and I look forward to serving as your child’s teacher and providing the best education that I am capable of giving.  Please see attached Discipline Plan.  Sincerely,  Ms. Chiquitta Walker | 1009 Patriots Way  Augusta, GA 30907  (706) 868-4030  www.rcboe.org |
| Ms. Chiquitta Walker |
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***Welcome to Hospi***