



Ms. Smith's
Parent
Handbook

Welcome to 2nd Grade!

It's hard to believe that the 2019-2020 school year is getting under way! We would like to welcome you to another great year here at Goshen Elementary. We hope you and your family had a fabulous summer!

The following pages contain information about the policies and procedures that my 2nd grade class will follow this year. We hope that it will be a helpful reference for you.

If you have any questions or concerns please feel free to Remind, e-mail, or send a note to me and I will answer them the best I can (within 24 hours). This is a big year for your child! Our goal is for each child to reach his or her own fullest potential. Your enthusiasm, support, and assistance will be greatly appreciated! I am looking forward to working with you!

Sincerely,

Ms. Smith

Ms. Smith's Expectations

Second grade is a very important year. It is crucial that parents and teachers work together as partners. Your child must know that we are a team and will be there to praise and share in the successful moments and provide support when it is needed. Outlined below is my classroom behavior plan. It includes our expectations as well as the consequences for when a rule is not followed.

When a rule is broken or not shown, there will be consequences. The following is the order of consequences for breaking the rules:

1st offense: Warning

2nd offense: Warning

3rd offense: Student will lose minutes from their recess while we discuss the rule(s) broken and how they can change their behavior so it will not happen again.

4th offense: Parent Contact in Agenda

We encourage our students to be self-motivated concerning their behavior and actions at school. Please support and encourage your child's efforts to follow our class' expectations so that we may all work and learn together in a positive classroom environment! I will be sending home a weekly conduct reports every Friday (in agenda). Please sign and return the agenda by Monday to ensure teacher/parent communication is prompt.

Reporting Procedures

Report Cards & Conferences

You will receive a report card on your child's progress every nine weeks. Half way through each nine week period you will receive a progress report. In addition to these report cards and progress reports, you may be asked to come in for parent conferences to discuss your child's advancement through 2nd Grade. Please feel free to ask for a conference if you have any questions or concerns. I will respond to emails generally within a 24-hour period of time if at all possible.

Grading Policy

The purpose of grades is to inform you of the standards your child has mastered and to let you know which ones your child still needs to work on. Graded classwork assignments will usually cover just one standard at a time. Assessments (quizzes and tests) and reviews, by necessity, may cover more than one standard. Graded papers will be sent home every week. Please sign and return by Monday.

Money

From time to time your child may bring money to school for various purposes (Scholastic Book Orders, field trips, ice cream, t-shirt money, etc.). All money should be placed in an envelope with your child's first and last name on it. Please write the date, amount of money, and the purpose on the envelope as well. This will eliminate any mix-ups and will ensure that the money reaches its correct destination.

Homework

Please expect homework to be sent home with your child Monday to be completed by Friday. Homework will serve as an extension or reinforcement of class activities and should be completed and returned by your child by Friday morning. You can help your child with this responsibility in the following ways:

- There will be a weekly math review sheet sent home every Monday. (the entire sheet is due by Friday)
- Spelling homework is for practice/studying purposes and will be turned in on Friday. Please have child complete at least one spelling assignment per night to encourage student success on Friday's assessment.
- Make sure they put their homework in their **Folder** when they are finished.
- Finally, have your child put their **Folder** in their backpacks.
- Encourage your child to remember their **Folder** each day and write their spelling words in their agenda on Fridays. ☺ They will also be posted on my webpage every Monday under the "homework" tab— "Weekly Newsletter" link. If homework sheet becomes lost go to my webpage under "homework" tab and then "homework week _____"

Pencil Wars

This year, we will be implementing a new system. Each student will receive a pouch with their number on it. In that pouch there will be 5 pencils, an eraser, a glue stick and a blue pen. Students will be responsible for keeping all items in their pouch until Friday. Every student that completes this challenge will get a "surprise".

Parent Visits

We are very proud of Goshen Elementary and we realize that we would not have such a wonderful school without the support of our community. We invite parents and guests to visit during lunch. There is a new policy in place for volunteers. If parents would like to participate in classroom activities or volunteer (field trips), they must obtain volunteer training from the school on the days they are teaching the class and complete the mandated reporter training online. These days will be included in the school monthly newsletter that is sent home. **We do also ask that you check in at the office to ensure the security of our students and our building.**

Birthdays

Many students like to celebrate their birthday by sharing treats with the other students. In order not to maximize teaching time, these treats will be handed out at lunch or recess. Please check with me for information concerning any food allergies. If your child chooses to give out birthday invitations to school, please send one for each member of the class to avoid hurt feelings!

Class Family

This year we will be pairing up with a Kindergarten class as a mentor class. Our students will spend time weekly reading, doing crafts and activities together. This will be a super exciting part of your child's week. Each student will be receiving a name of a student chosen randomly to be their peer buddy. This will help to encourage your child to model good behaviors at school and set a good example for their kindergarten peers.

Thank you for helping to make this year a success!

Contact Info:

Amanda Smith 2nd Grade

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****Remind is the easiest/quickest form of contact!**

Office Hours: M-F 8:30-9:15