

Westside High School SAT Preparation Plan 2018-2019

Goal: For students to be more prepared for the Winter and Spring SAT Administration

Results/Accomplishments: Increased number of students participating in SAT Prep – up 15% from last year

| Action Steps <i>What Will Be Done?</i> | Responsibilities <i>Who Will Do It?</i> | Timeline <i>By When?</i> <i>(Day/Mon</i> <i>th)</i> | Resources <i>A. Resources Available</i> <i>B. Resources Needed</i> <i>(financial, human, political</i> <i>& other)</i> | Potential Barriers <i>A. What individuals or</i> <i>organizations might</i> <i>resist?</i> <i>B. How?</i> | Communications Plan <i>Who is involved?</i> <i>What methods?</i> <i>How often?</i> |
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| Step 1: Recruit students for program | Guidance counselors & College Advisor | By 9/13 And 3/8 | A. UGA Advisor & counselors B. Financial resources for advertising, snacks for sessions, etc. (school-based) | A. Students' schedules (work, sports, etc.) sometimes interfere B. | Advisor and counselors will utilize print, announcement, club times, Shout Point to communicate |
| Step 2: Meet with students and parents for information about prep | Advisor, counselor, SAT Prep teachers | 9/13 and 3/8 | A. Time to meet after school (2 evenings) B. use of building | A. Work schedules of parents might prevent them from attending B. | Shout Point, PeachJar, email |
| Step 3: Determine juniors and seniors to target for winter and spring test | Counselors, Junior/Senior content teachers | 9/13 and 3/8 | A. Infinite Campus, college plans B. | A. none B. | Face to face meetings with targeted students |
| Step 4: SAT Prep classes | Ms. Bowman (math) and Ms. Tatem (ELA) | 9/13 and 3/8 | A. Personnel, space in building B. Printed material for students (school-based budget) | A. Commitment from student to attend B. | Teachers, Remind 101, Administrators reminding Notes/phone calls home |