



*I learn...I lead...I succeed!*

August 21, 2020

Dear Parents, Guardians, and Students,

Although this year may look different than the last, I am happy to welcome you to the 2020-2021 school year! There are many changes this year, but I am ready to guide you through them all.

**Online Learning:** Whether you are returning to campus or learning from home, please take a moment to log into Canvas, our new online platform. Canvas is where online classes will be held, assignments will be found, and you can communicate with me.

**Classwork:** I expect all work assigned in class to be completed. Students are expected to try their best on all assignments. No student will be penalized for needing a reasonable amount of additional time, as long as he or she tries his or her best to complete the task.

In Canvas each day will have a "module" that will contain the day's assignments. Daily assignments might include a writing prompt, a quiz, or a work product. All of these will be completed and submitted through Canvas.

**Homework:** Students who attend face-to-face classes will have homework every night, Monday through Thursday. I expect students to try their best on their homework. Parents and Guardians, please take a moment each night to look over your student's homework and conduct grade.

**Conduct Policy:** Willis Foreman is a PBIS School, which means we strive to reward students for displaying positive behaviors. Students who do not meet behavior expectations will earn strikes for each violation of the Conduct Policy. Students who earned no more than 4 strikes and maintain an 80 in Conduct for the week will earn "Fun Friday". This is time where they can engage in a variety of educational activities with peers. Students who do not maintain at least an 80 in conduct will not participate in "Fun Friday" activities. These students will reflect on what behaviors caused them to receive strikes and how to display positive behaviors in the future. Daily conduct sheets will be in students' homework folders.

**Keep in touch:** I am available to help and guide whenever you need it! Feel free to reach me at the school, through Canvas, or at [rolliro@boe.richmond.k12.ga.us](mailto:rolliro@boe.richmond.k12.ga.us). I will get back to you within 24 hours. I can't wait to see you!

Sincerely,

Ms. Rollins