



BYOT Description Form

Student Name _____

Teacher Name _____

Please list the technology that you are planning to bring to school. This form will stay on file at the school. Please make sure that you have a copy for home or that you record the serial number of the device in case of loss or theft. The Richmond County School System is not responsible for personal technology. Devices should be personalized to reflect ownership by using an engraver, permanent marker, paint pen, etc.

Type of Device (laptop, eReader, iPad, tablet, etc.) _____

Serial Number of Device _____

Any special identifying features of the device (color, stickers, etc.) _____

Parent Name _____

Phone Number _____

Parent Signature _____

APPENDIX C

APPENDICES

RCSS Technology Agreement for Bringing Personal Technology

The Richmond County School System's mission is to educate students to become lifelong learners and productive citizens. In our world today, technology is an integral part of both work and home environments. Because the Richmond County School System wants students to have opportunities to learn using technology, we are permitting teachers and students to bring personal technology to school to use for instructional purposes only.

Definition of Technology – Technology covers hand-held and other mobile equipment such as tablets, netbooks, notebooks, or other systems that can be used for word processing, Internet access, recording audio or video, and that may serve other purposes as deemed appropriate for a subject area by the teacher.

Responsibility – The owner of the personal technology is responsible for the safe-keeping, storage, updating, charging and usage of the device. The Richmond County School System is not liable for theft, loss, or damage.

Internet Access – All users must follow the Richmond County Internet Acceptable Use Policy. Devices with other connectivity besides wireless (such as 3G or 4G) may only access the wireless network provided by RCSS.

Conditions – All users bringing personal technology must agree to the following conditions:

- All users must follow the Richmond County Internet Acceptable Use Policy.
- All RCSS Code of Student Conduct and Discipline rules apply to personal technology use.
- The user takes full responsibility for his or her personal technology. This includes making sure the technology is charged and is in good operating condition.
- The technology must be used for instructional purposes only.
- If antivirus can be loaded on the device, it should be updated and in working order.
- Only the RCSS wireless network may be accessed. No other Internet gateway is permissible.
- There will be no attempt to bypass the network filter or network security.
- There will be no unauthorized recording of audio, pictures, or video.
- The school system has the right to collect and examine any device that is suspected of causing problems on the network.
- RCSS will not provide print services for personal devices.
- The teacher is in charge of his/her classroom and can request at any time for personal technology to be put away or shut down.
- The device will be surrendered for examination at any time upon request.
- The use of personal technology is a privilege and not a right and can be revoked for misconduct.

I have read and understand this agreement as well as the Richmond County Acceptable Use Policy. I will abide by this agreement and understand that the privilege of bringing technology will be revoked and disciplinary actions may occur if I violate this agreement.

Student Signature: _____ Date: _____

Parent Signature: _____ Date: _____

APPENDIX B