

## *Calling All Volunteers!*

Goshen Elementary School depends on volunteers to assist in various ways, such as with field trips, classroom activities, fundraisers, PTO functions, and special events like Field Day. If you wish to volunteer at Goshen or any Goshen event, then you must complete the steps below.

1) Complete the Mandated Reporter Training online and receive a Certificate of Completion. You may access the mandatory training by visiting [www.rcboe.org/Page/47997](http://www.rcboe.org/Page/47997) or following this QR code:



2) Present your *Mandated Reporter Training Certificate of Completion* to Ms. Woodward.

3) Attend a volunteer training at Goshen. Volunteer trainings will be held once each month at 9:00 a.m. and 5:00 p.m. in the Media Center on the following dates:

August 15<sup>th</sup>, September 26<sup>th</sup>, October 17<sup>th</sup>, November 14<sup>th</sup>,  
December 19<sup>th</sup>, January 16<sup>th</sup>, February 20<sup>th</sup>, March 19<sup>th</sup>, & April 16<sup>th</sup>

Remember, you can only attend a volunteer training after presenting your *Mandated Reporter Training Certificate of Completion* to Ms. Woodward.

4) Complete paperwork during the volunteer training to formally apply for approval to be a volunteer at Goshen. Please note that a background check is required for all volunteers.

**Please contact Ms. Woodward, School Counselor, with any questions at  
706-796-4646 or [woodwkr@boe.richmond.k12.ga.us](mailto:woodwkr@boe.richmond.k12.ga.us)**