



“Building Excellence through Academics, Respect and Support”

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<https://www.rcboe.org/jwes>

JENKINS-WHITE ELEMENTARY SCHOOL

Motto: “Building Excellence through Academics Respect and Support”

Vision

To enhance student achievement in a safe and academically focused learning environment.

Mission

To develop a positive and academically focused environment that meets the needs of the whole child through building relationships, collaboration, and support that cultivate life-long learners.

Beliefs

We believe that

- Every person has the right to a quality education
- Education is the shared responsibility of the individual, home, school and community
- Every person can learn
- Respect and acceptance are essential for learning and personal development
- A safe, orderly, and healthy environment is essential to learning
- Communication is the key to understanding among people
- Excellence cannot be compromised

Board Approved 05/17/22



2023-2024

Richmond County School System School Calendar

July '23						
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August '23						
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September '23						
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October '23						
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November '23						
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December '23						
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Jul 04	Independence Day Holiday
Jul 27-Aug 2	Preplanning Days
Aug 01	Elementary and K-8 Open House (noon-6:00pm)
Aug 02	Middle and High Open House (noon-6:00pm)
Aug 03	First Day of School for Elementary
Aug 07	First Day of School for K-8, Middle, and High Schools
Sep 04	Labor Day Holiday
Sep 05	PowerUp Asynchronous Learning Day
Sep 15	Fall Semester Progress Report #1
Sep 18-Oct 06	Fall Parent Conference Window
Oct 05	Student Holiday/Professional Learning Day
Oct 06	PowerUp Asynchronous Learning Day
Oct 09-10	Student/Teacher Fall Break
Oct 27	Fall Semester Progress Report #2
Nov 10	Veterans Day Holiday
Nov 20-24	Thanksgiving Holiday
Dec 14-19	Semester Exams
Dec 19	End of 1st Semester/Early Release (all grades)
Dec 20-Jan 01	Christmas/Winter Break
Jan 02-03	Student Holiday/Professional Learning Day
Jan 04	Beginning of Second Semester
Jan 09	Report Cards
Jan 15	Martin Luther King, Jr. Holiday
Feb 15	Spring Semester Progress Report #1
Feb 16	Student Holiday/Professional Learning Day
Feb 19	Student/Teacher Holiday
Feb 20	PowerUp Asynchronous Learning Day
Feb 20-Mar 08	Spring Parent Conference Window
Mar 08	PowerUp Asynchronous Learning Day
Mar 28	Spring Semester Progress Report #2
Mar 29	Student/Teacher Holiday
Apr 08-15	Spring Break
May 17-22	Semester Exams
May 22	Last Day of School/Early Release (all grades)
May 23-24	Post Planning Days
May 22-24	Graduation
May 27	Memorial Day Holiday
May 28	Report Cards
Jun 03-28	Summer School (5 days a week)
Jun 19	Juneteenth Holiday

- Teacher Planning Days
- Early Release
- Holidays
- PowerUp Asynchronous Learning Day
- ★ First Day of School
- ◇ Progress Reports
- Report Cards

Weather-Related School Closings
For inclement weather, please tune to WJBF-TV, WAGT-TV, WRDW-TV, or WGAC Radio for up-to-date information on school closings. Also, you can view the school system's website at www.rcboe.org. In the event of inclement weather or school closure, the school system will use PowerUp Asynchronous Learning Days.

Note: The Richmond County School System will operate 5 days a week throughout the

January '24						
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April '24						
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May '24						
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June '24						
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The 2023-2024 school year Parent-Student Handbook has been prepared to assist parents and students in becoming aware of the policies, procedures, guidelines, and any other information deemed necessary for the successful operation of Jenkins-White Elementary. This handbook is used to provide uniformity to our procedures.

It is hoped that this handbook will answer many questions that may arise. Any suggestions for improvement will be welcomed and should be made to the administration.

A Special Message to our Bear Parents

Hello and welcome back!

We are ready and prepared for another year of working towards our goal of “Building Excellence through Academics, Respect and Success, and we realize that we cannot do that without your support!!!

We are excited about this year and what it holds for us as a school and community, so we welcome you to feel free to come in and offer your support and suggestions towards our efforts to grow and achieve daily.

The Superintendent has allowed each principal and school to plan and devise a schedule to best fit their demographic; so, we have worked hard to revamp ours. We will be departmentalized in 3rd, 4th through 5th grades, which means that those students will have at least two different teachers each specializing in a particular content area. This will also allow for movement throughout the day with built in intervention. We will continue to utilize our personalized learning model and Writing Strategies. We are focusing on building reading and math skills. You will be receiving more information about all these initiatives and much more.

You can assist us by checking your child’s teacher Canvas pages or binders nightly for homework and communications from the school/teachers. I am so encouraged and excited about the opportunity to continue to serve you. Contact me when you need to. I plan to be in teachers’ classrooms so that I can monitor what they need to better assist your child(ren).

Make sure that you join Class Dojo and view our mission and vision statements that will be posted throughout the building, and on all social media pages including on our school’s webpage.

We are going to have an awesome year!!!!

Dr. Sharro Usry-Wilson

A Special Note to Our Bear Students

Welcome Back Bears!

We have missed each of you and hope that you have had a wonderful summer break and are returning prepared to learn and build excellence academically. We have some great things in store for you this year because we have been planning and preparing all summer long for your return.

We want you to know and feel that we truly believe that you can do anything.

Remember to always be good citizens and the importance of saying “Yes Ma’am, No Sir, and Thank you; and using overall good manners. We will continue to use our BEAR positive behavior chart (PBIS) and recognize perfect attendance and honor roll. Every month we will recognize excellence noticed in our building at JWES in our PBIS celebrations.

We want you to remember the true reason that you attend school, which is to learn and to get prepared to be a productive citizen in the real world one day. We also want you to take pride in your school and to be proud to be a Jenkins-White Bear. You can do this by helping to keep the school and its grounds clean, being kind to everyone and by living by “The Golden Rule”; treating others the way that you want to be treated. We will also continue to provide you with knowledge about colleges and careers. We want you start planning and preparing now!

Remember we are always Bears, continually Building Excellence through Academics, Respect and Success”

Dr. Usry-Wilson and Mrs. Harris

SCHOOL HOURS:

Students: 8:20 a.m. – 3:05 p.m.

ARRIVAL:

Students may enter the building at 7:50 a.m. Car riders may be dropped off at the East side of the building beginning 7:50 to enter for breakfast. Wait until 7:50 before letting your children out of the car. Please drop them off in the car rider lane by the East side of the school. There will be staff on duty to supervise this arrival. **For your child's protection, students may not arrive at school before 7:50 a.m. There is no adult supervision before this time.**

The Parking Lots

We need everyone to please follow the directions for drop off and pick up and govern yourselves accordingly.

In the morning do not drop students off in the front parking lot but at the designated area on the left side of the building. We plan to have people out front to assist by 7:50 am.

ATTENDANCE / TARDINESS:

Regular school attendance is essential as it has a direct effect on student achievement. It is the parents' responsibility to notify the school when their child is absent and provide written excuses. Tardiness is recorded as a part of attendance.

When circumstances delay arrival at school past our 8:20 a.m. starting time, parents must accompany students to the office area inside the building for sign in.

If a student checks in AFTER 12:00 p.m., they will be counted as being absent for the day.

If tardies or absences become excessive, you will be contacted by a school official to help create a plan to get your child to school punctually and daily. Excessive tardiness will result in referral to the counselors, school social worker and school administrators. If you move during the school year, please contact the Registrar.

MAKE UP WORK:

Assignments missed during a short- or long-term absence should be made up upon return. If the parent feels that the student can work at home, a message requesting make up work received before 9:00 a.m. will be honored for pick up after 2:35 p.m. Requests for make-up work received later in the day (after 9:00 a.m.) will be honored the following day.

EARLY CHECK-OUT OF STUDENTS:

If you need to check your child out early, please park and come directly to the front office. Your child will be called to the office to meet you as you sign him / her out. **For security reasons, please do not go to your child's classroom. The office will need to see proof of identification** so please plan to have that with you. If you do not have picture identification, we will not be allowed to release your child to you. **To maximize classroom instruction, there will be no checkout after 2:35 p.m.**

Jenkins-White Calendar:

To stay current with Jenkins-White activities, please visit our school website at <https://www.rcboe.org/jwes>

and check under the "parent" section of the Home screen. Please visit this calendar when planning to attend events. Dates / times subject to change, but website will be up-to-date.

DISMISSAL:

Cars are not permitted in the bus lanes between 7:45 – 8:15 a.m. and 3:00 – 3:45 p.m. Walkers are dismissed at 3:10 p.m. Car riders are dismissed beginning at 3:05 p.m. In the afternoon, drive into the car rider lane at the East side of the school and WAIT IN YOUR CAR. Parents should not wait for the dismissal of children by classroom doors but are asked to remain in their cars outside the building to alleviate congestion at the door. As the students are dismissed, they are to wait inside the building. The adults on duty will supervise the loading of each vehicle.

Buses and day care vans are dismissed beginning at 3:15 p.m. The call for the second load of buses will occur as the buses arrive. Buses will be loaded from the front of the building. Day care vans will load on the East side of the building.

Please Note: It is very confusing to young children to alternate between day care, parent pick-up and buses. Your child is more confident with a dependable routine. Should you need to change directions, write a note with a phone number indicating the change in your child's transportation home on the morning of the change. The child should bring this note to the front office by 9:00 a.m. to be signed and verified by phone by a school official. In the event of an emergency, a parent or guardian may send a note to the office prior to 2:35 p.m. **No changes can be made by phone; after 2:35 p.m.; or on a day-to-day basis.**

Students are expected to ride the bus to which they have been assigned and to get off at their assigned bus stop. **ONLY** in the event of an emergency, as determined by the principal or their representative, will a student be allowed to ride a different bus. Notification of this emergency must be sent to the school in a written note signed by the parent / guardian. The school administrator may provide a bus pass granting permission.

TRANSPORTATION:

County Transportation Phone Number is 706-796-4777. All students are encouraged to ride the bus. Riding the school bus is a privilege and improper conduct on the bus, especially fighting, will result in that privilege being denied.

ENROLLMENT AGE AND BIRTH CERTIFICATE REQUIREMENTS

Pre-Kindergarten (Pre-K):

- Must be four years old on or before September 1st of the current year.
- State Certified Birth Certificate (*A Xeroxed copy must be given to the school to be retained in the students' cumulative record*).

Kindergarten:

- Must be five years old on or before September 1st of the current year.
- State Certified Birth Certificate (*A Xeroxed copy must be given to the school to be retained in the students' cumulative record*).

First Grade:

- Must be six years old on or before September 1st of the current year.
- State Certified Birth Certificate - if child did not attend Kindergarten in a Richmond County public school the previous years. (*A Xeroxed copy must be given to the school to be retained in the students' cumulative record*).

Exceptions to the Age/Birth Certificate requirements for First Grade:

- A child who lived in another state for the previous two consecutive years, and who was enrolled in and is performing successfully in a state-accredited kindergarten in another state or country may, until October 1st of the current year, enroll in

a Richmond County kindergarten class, provided that the child will become five (5) years old on or before December 31st.

- A child seeking to enroll in the first grade who lived in another state for the previous two consecutive years, and who successfully completed a state-accredited kindergarten, will be registered, and enrolled in a Richmond County first grade provided that the child will become six (6) years old on or before December 31st.
- It is the parent's responsibility to obtain and present to school authorities' proof that the child meets the requirements for enrollment under the above rules or expectations. If the child's birth certificate is not presented to the school at the time of registration, the child will not be enrolled.

FIELD TRIPS

When a field trip is planned to be taken, your child will bring home a permission form stating the destination, date, and times of the field trips. This form **MUST** be returned with parent/guardian signature at least one week before your child will be allowed to go on the trip. While all field trips are a support to our instructional program, students that miss the trip (due to safety/discipline/illness reasons only) will be given comparable assignments to complete. You **MUST** have completed the Parent Volunteer training and have a valid Volunteer Card to chaperone a field trip.

CELEBRATIONS:

We have 2 celebrations per year:

- 1 in the Winter
- 1 in the Spring

Birthdays.

Please refer to the teacher regarding birthdays. Do not bring treats, balloons or goody bags to share with classes without speaking with the teacher. Parents will also need to stop by the office for a hall pass. Birthdays may ONLY be celebrated in the cafeteria during class lunch times.

SCHOOL VISITATION:

ALL visitors are required to go to the front office area to sign in and receive a visitor's badge. **Anyone** not wearing a visitor's badge will be asked to go to the front office. As a courtesy to the teacher, please notify

your child's teacher 24 hours in advance when you would like to make a classroom visit. **Requests for classroom observations must be approved by the principal and if approved will be limited to not more than 45 minutes under the supervision of an administrator.** It is important that teachers maximize use of instructional time with students. Parents are not permitted to conference with teachers when students are in the classrooms.

MESSAGES TO TEACHERS:

Calls will be received by the school between 8:00 a.m. and 3:00 p.m. Instructional times cannot be interrupted for incoming calls. A message will be given to a teacher upon your request. In an emergency, the office staff will take information during regular office hours.

PARENT – TEACHER CONFERENCES:

Our school system provides for student / parent conferences twice annually. In addition to these two planned conference times, parents, teachers, students, and administrators may initiate additional conferences.

MESSAGES TO STUDENTS:

Office staff will accept messages for students only in the event of an emergency. If an emergency exists, a school official will call the student's home.

The telephone is for business calls only. If a student is ill and needs a parent to pick him/her up, it is the responsibility of the school to call parents. The telephone will NOT be available for students to make personal calls for reasons such as keys left at home, forgotten homework, or pets left out/not fed. Teaching student's responsibility is an important factor in everyday growth and development and is a major component of our Character Education Program.

SCHOOL CLINIC:

The clinic is provided for school-related illnesses or injuries and is not meant to take the place of your personal physician. If your child becomes sick or injured while at school, the school nurse will contact the office and your child's teacher always has accurate, contact the parent.

Please note that **accurate and current information is critical in case of emergencies.** Please ensure that the school has current work, home and emergency telephone numbers.

No child is to carry medication on his/her person. All medication must be housed in the clinic. Parents need to obtain a medication form for any medicine dispensed over an extended period of time. Please do not send your child to school sick or with a note requesting that the teacher send the child to the clinic to be checked. It

is the responsibility of the parents to see that children receive medical care.

TEXTBOOKS:

The school district provides textbooks for all students. Every student is responsible for his / her textbooks. Textbooks and other school materials must be paid for if lost, stolen or damaged. Students may also access their textbooks on-line via "launchpad."

ICE CREAM PURCHASES

Ice Cream is purchased from the school nutrition department when available.

STUDENT DRESS CODE:

All students are expected to dress appropriately for school. Students are **not** permitted to wear:

- Halter tops, tank tops or spaghetti straps □□ Short shorts or short skirts (above the mid-thigh) □□ Flip-flop or open toe-style shoes.
- Hats / Hoodies in the school building
- Shirts with alcohol, tobacco, drug logos □□ Clothes with inappropriate language or that are sexual in content
- Spandex pants, biker's pants / exercise clothing
- Bandanas

Clothing appearance:

- All clothing should fit properly so that inappropriate exposure does not occur
- Shirt must cover abdomen and cleavage
- Wallets with chains are not allowed
- Excessive jewelry such as multiple necklaces are not allowed
- Shoes are to be laced, tied and strapped at all times
- T-Shirts should be always tucked in □□ Button-down shirts should be buttoned and tucked in at all times

When inappropriate clothing is worn, parents will be called to provide appropriate dress.

CAFETERIA PROCEDURES:

Breakfast is served in our cafeteria from 7:50 a.m. to 8:15 a.m. To encourage good nutrition, a well-balanced lunch is offered daily. Adult lunches are \$3.00. You may send cash or a check (with phone number on it) to cover the cost of meal.

Eligible students receive meals free.

- **No "fast food" or carbonated drinks are to be brought into our school.**
- **Students are not allowed to use microwaves.**
- **Staff cannot heat items for students.**

No parent lunch visitation during weeks of testing. Dates will be posted on the school calendar, front desk and parent lunch area.

CLOSING OF SCHOOL DUE TO WEATHER:

If inclement weather causes the delay or closing of school, it will be announced on the radio on station by 7:50 AM, as well as on television station Channel 6. **Jenkins-White is closed if it is announced that "Richmond County Schools" are closed. Please do not call the school.** These stations will have the most up-to-date information by 6:00 a.m.



WITHDRAWAL PROCEDURE:

It is especially helpful to have at least a 24-hour notice when a student withdraws. This gives the teacher time to average grades and determine if all textbooks and library books have been turned in and fees have been paid. If such notice is not provided, we may be unable to give the parent the withdrawal information necessary for entrance into another school.

TUESDAY FOLDERS:

Each Tuesday, every student at Jenkins-White brings home a "Tuesday Folder." This folder will be of great value to you as a parent. Located inside will be: graded papers completed by your child, school letters and announcements of upcoming events and your child's conduct report for the week, and for Grades KK — 5: Agenda Books. Please go over the papers with your child. Sign the folder and return it to school each Wednesday.

COUNSELING:

We have a professional school counselor. These counselors work with all children at every grade level. Counselors support the academic environment by providing classroom lessons in areas such as problem solving, study skills, decision-making, and drug awareness. Our school counselors also work with students in small groups as well as individually at the request of the student, the teacher, or the parent. Counselors are available for consultation to all Jenkins-White parents on topics such as family changes and crisis, academic achievement, and social issues. Please ask your child who the school counselor is and call the front office to speak to the her.

GIFTED EDUCATION:

The Richmond County School System gifted education program serves students in grades K – 12 by providing academic challenges for those who are intellectually advanced. Any responsible person who has knowledge of a student's intellectual abilities may refer a student to the local school's gifted referral committee.

The classes offer accelerated learning and enriched academic curriculum experiences that focus on and extend Richmond County School Systems Academic Knowledge and Skills.

STUDENT STATE ASSESSMENTS:

Richmond County School System provides assessment throughout your child's elementary experience.

- Kindergarten - GKIDS
- ACCESS for ELLs
- First grade - CogAT

Third grade through Fifth grade - Georgia Milestones

Please make sure that your child is on time and present on testing days.

STUDENT REPORT CARDS

The cumulative records will be treated as confidential information. They are always available for inspection by the parent upon request with advanced notice. Parents desiring such a review should call the school office to make an appointment with the principal.

PROMOTION POLICY

What is the purpose of a standards-based report card?

The purpose of the new reporting system is to provide parents, teachers, and students with more accurate information about students' progress toward meeting standards. Parents will be more aware of what their children should know and be able to do by the end of each grading period.

How is progress measured?

The new report card for grades K-3 will include a grading scale (1-4).

- 1- Beginning Learner
- 2-Developing Learner
- 3-Proficient Learner
- 4-Distinguished Learner

If an indicator is not measured during the grading period, the student will NOT receive a mark on the report card.

- **How are standards-based report cards different from traditional report cards?**

On traditional report cards, students receive one grade for each subject. On a standards-based report card, each of the subject areas is divided into a list of skills and knowledge indicators that students are learning.

How will promotion be determined?

For promotion to the next grade, students in K-3 must have at least an overall score of 2 in ELA and Math. The overall score will be calculated as the average of the 4th term scores on each indicator for ELA and Math. Third grade students must also meet the requirements related to the Georgia Milestones Assessment.

ELEMENTARY (K-5)

A student shall be promoted when, in the professional judgment of the teacher/s and the principal and other professional school staff, he/she has successfully mastered the identified instructional standards of Georgia Public Schools (K-5) and Richmond County Board of Education.

State Promotion Requirements

- No third-grade student shall be promoted to the fourth grade that does not achieve grade level on the state-adopted assessment and meet the local promotion standards and criteria established by The Richmond County Board of Education. *
- No fifth-grade student shall be promoted to the sixth grade that does not achieve grade level on the state-adopted assessment and meet the local promotion standards and criteria established by The Richmond County Board of Education. *

Additional Richmond County Promotion Requirements Kindergarten through 3rd Grades

To meet promotion requirements, a student must master essential standards for Language Arts and essential standards for Mathematics as identified on the Richmond County Board of Education report card.

Grades Fourth and Fifth

In addition to State Promotion Requirements in grade five, students in grades fourth and fifth must:

- a. Obtain a passing grade on the report card in
 - Mathematics
 - Language Arts
- b. Obtain a passing grade on the report card in at least two of the following:
 - Social Studies
 - Science
 - Health

Communication for Grades K-8

If a student is not meeting the above requirements, the parent/guardian will be notified in the following manner: Midway through the first nine weeks (4 ½ weeks of instruction): A parent conference should be held to discuss strengths and weaknesses and offer suggestions for student improvement. A parent conference shall be scheduled to develop an educational plan for each student experiencing difficulties.

1. End of second nine weeks (18 weeks of instruction): At the end of the second nine weeks, the report card and the report card envelope will indicate with a check mark when the student is not making satisfactory progress toward promotion. The report card envelope will also indicate promotion difficulties. A parent conference must be held for each student not making satisfactory progress toward promotion.
2. End of third nine weeks (27 weeks of instruction): At the end of the third nine weeks, the report card and report card envelope will indicate with a check mark when the student is not making satisfactory progress toward promotion. The report card will also indicate promotion difficulties. A parent-teacher conference shall be held at this time to evaluate student progress in order to determine improvement needed to meet promotion requirements.
3. End of the school year-fourth nine weeks (36 weeks of instruction): Conference must be scheduled for all students who are not meeting

In addition to the communication described here, when a student does not perform at grade level in grades levels 3, 5, and 8 on the state adopted assessment (s) specified

STUDENT RECOGNITION PROGRAMS:

PERFECT ATTENDANCE:

Students with no absences or tardies during the school year will be recognized by their classroom teacher at the end of each nine-week period and at the end of the school year. Any tardies or absences, excused or unexcused will eliminate the student from earning a perfect attendance award.

AWARDS AND RECOGNITIONS

Honor Programs at the end of the year will recognize students for honors in the following categories:

Distinguished Scholar A Honor Roll: all A's and an A in conduct

A Honor Roll: all A's excluding conduct

A-B Honor Roll: A's and B's excluding conduct

Other awards recognition categories and the frequency of awards ceremonies may be established as deemed necessary by actions of the School's Honors and Awards Committee. All students whether receiving awards will be allowed to participate in the end of the year honoring excellence ceremony. promotion requirements.



The parent/guardian of a student who has been retained will be notified in the final report card.

above the school system will also follow communication guidelines and procedures outlined by the Promotion,

Jenkins-White BEHAVIOR MANAGEMENT PROGRAM

Our faculty believes that self-discipline is the goal of every student. We know that every child can learn if a positive classroom climate is established that includes maintaining firm, fair and consistent management practices. The Jenkins-White family

MEDIA CENTER:

Students will be allowed to check out books for a period of two weeks. Kindergarten students may have one book at a time and all other students may have two books at a time. Students will not be permitted to check out a new book until all overdue books have been returned. In the event a book is lost or damaged, students will be asked to pay for the book to be replaced.

HOMEWORK:

Home study is a necessary part of each pupil's educational program. Each student will be expected to spend some time in addition to scheduled class instruction to achieve satisfactory work. Some assignments are long range in nature and require planned study time for their completion. A general rule for determining the amount of time your child should spend doing homework is 10 minutes multiplied by his / her grade level. Remember this is only a guide. Homework times may vary based on planned study time for projects. Your child's teacher can tell you if your child's homework study time needs to be adjusted.

EFFECTIVE STUDY HABITS:

Parent Support and Tips:

- Have student relax/ snack/ play after arriving home from school.
- Have a consistent time for the student to complete his or her homework.
- Have a consistent place that can be monitored by an adult where the student can complete his or her homework.
- Allow the student to work on his or her homework on their own (support once the student has worked on his or her own and has demonstrated effort).
- Work with the student once he or she feel like they have completed their work (Please note that the teacher uses the student work to determine support and instruction).
- Encourage your child to read at least 20 minutes daily. Let your child know that he or she has done a great job!

Placement and Retention State Rule 160-4-2.11 adopted November 6, 2014 and effective November 27, 2014.

also believes that positive discipline results from personal relationships and building community rather than any one particular technique or system.

Consequences are given based upon minor and major offenses.

HOMELESS CHILDREN AND YOUTH

The Stewart B. McKinney / Vento Education for Homeless Children and Youth Act ensures the educational rights and protections for children and youth experiencing homelessness. It provides legal protections for children and youth in homeless situations to enroll in, attend, and succeed in school and preschool programs. In accordance with this law, Richmond County School System affords homeless children and youth equal access to the same free, appropriate public education, including a public preschool education such as Head Start, Even Start, State Pre-K, and Title I Preschool Programs as provided to other students. Homeless children and youth will have access to education and other services that he/she needs to have an opportunity to meet the same challenging state student academic achievement standards to which all students are held. Please contact individual schools for further information.



ELEMENTARY MODIFIED VERSION OF STUDENT CONDUCT BEHAVIOR CODE

The following rules apply when a student is:

- on school grounds
- off the school grounds at a school activity, function, or event
- en route to and from school; or
- off the school grounds while the student is in attendance of any school function, or is otherwise subject to the jurisdiction of school authorities.

In addition, each student will not:

- interrupt learning and teaching.
- damage or attempt to damage or take or attempt to take the property of the school.
- damage or attempt to damage or take or attempt to take the personal property of others.
- hit, kick, bite, bump, push, pull hair, pinch, hurt or use disrespectful language with staff (administrators, teachers, bus drivers, etc.).
- hit, kick, bite, bump, push, pull hair, pinch, hurt or use disrespectful language with other students or any other person not employed by the school.
- possess or use weapons, whether assembled or disassembled guns, (including toy guns), knives, firecrackers, etc. whether toy, operational or not operational if a person could reasonably perceive the object to be a weapon or if the object is a destructive device.
- possess, use, or distribute alcohol or drugs or any substances they represent to be alcohol or drugs.
- disobey directions or commands of teachers, principals, bus drivers, etc.
- touch himself / herself or others inappropriately including private areas of the body.
- miss school or class without an excused absence.
- exhibit unsafe and / or inappropriate conduct at any time.

Severe or repeated violations of school rules may result in a parental conference and / or discipline review committee meeting.

GENERAL RULES FOR STUDENT CONDUCT

“Building Excellence through Academics, Respect and Success”

-See the RCBOE Code of Student Conduct and Discipline

1. All students attending Jenkins-White Elementary School are expected to dress appropriately and to practice good personal hygiene.
2. Students are expected to show proper respect for and to obey all adult personnel at all times.
3. Students will not come to the office during recess, except with the permission of a teacher.
4. Students will remain in their rooms on rainy days when indoor recess is necessary. Students will be excused by the teacher to use restrooms.
5. Students will not throw litter of any kind on the school campus or inside the school.
6. Students will immediately line up at designated entrances and will be quiet in doing so when entering the building in the morning and exit at the end of the day.
7. All students are expected to conduct themselves like young ladies and gentleman at all times and to treat others as they would like to be treated.
8. Students should walk quickly, single file, avoiding pushing, running, sliding, and tripping while entering and leaving the building as well as changing classes (e.g. P.E., music, remedial classes, and lunch).
9. Students are not allowed to interrupt classes or loiter in hallways while classes are in session. An atmosphere of quietness is to be maintained while classes are in session.
10. Students are to leave the campus promptly when school is dismissed. No student is to re-enter the building except for an emergency.
11. Students are to obey the faculty and staff monitors at all times.
12. Students are not permitted to leave the school campus during the school day without permission from the office and a written statement from the parent.
13. No unsupervised students are allowed in the school building.
14. All students must be signed out in the office before leaving school during the day. Parents must sign when picking up a child.

15. Students are not to run in the halls at any time.

16. No sweet snacks or drinks are to be brought to school. Students may bring their lunches to school. Only authorized class parties (holiday and end-of-year) are permitted. (See the *Wellness Policy*)

17. Students are expected to refrain from damaging or destroying private and school property. (See the RCBOE Code of Conduct and Discipline)

18. Students should not throw trash on the yard or bring food from the lunchroom. The lunchroom is the only place where students are allowed to eat. Gum chewing is not allowed in school.

19. Students should not bring any items to school other than books, food for lunch, or other items approved by the teacher. **Cellular telephones/Watches, iPods, iPads, MP3 players, radios, games, video games, video devices, CD/DVD players, Fidget spinners and Fidget dice, toys, etc. are prohibited.**

20. Riding bikes to school is discouraged by this administration, but not prohibited. We cannot be responsible for stolen or damaged bikes.

21. PROHIBITED ITEMS

The following items are prohibited in the school building, on the school grounds, on buses, or while on the way to or from school:

- All cards (playing, game, collector, etc.)
- Baseballs (hardballs, softballs, basketballs, soccer balls, etc.)
- Cameras
- Cassette players
- CD/DVD players
- Cellular telephones
- Firearms (including toy replicas)
- Fireworks of any kind
- iPods, iPads
- Knives of any kind
- Laser lights
- Fidget spinners and Fidget dice
- Matches
- MP3 players
- Pistols of any kind (including water)
- Radios/TVs
- Slingshots
- Soft drinks
- Tape players
- Tobacco in any form
- Video games
- Other contraband

USE OF THE INTERNET

It is important to note that a global network

is impossible to control or to predict all materials a user may accidentally or purposely discover on an electronic resource.

"Read the ACCEPTABLE USE POLICY below."

"The Internet is intended for educational purposes only. It is against school policy to submit, publish, or display any defamatory, inaccurate, abusive, obscene, profane, sexually oriented, threatening, racially offensive, or illegal material. Students may not access e-mail or chat sessions or computer hacking web sites of any kind. Students may not upload or download any software, etc., or make changes to any part of this computer. This includes but is not limited to the hard drive."



"By logging into this computer YOU ARE ACCEPTING RESPONSIBILITY of what Internet sites are viewed and any other inappropriate activities that may occur."

"Like the keys to your house or car, responsibility is taken. Make sure you log off this computer while not using it. Violations of the Policy will be YOUR responsibility."

"To ensure you are not held liable for another student's activities, log off the network. To terminate your session:

- go to the **Start** button
- choose '**Shut Down**'
- choose '**Close all programs / sign on as a different user**'
- click '**Yes.**' "



All violations will result in a disciplinary referral to the administration.

An acceptable use policy that must be signed by you and your child before he / she will be allowed access to the Internet. The form can be found in the rear of the handbook.

PARENT CENTER

Jenkins-White Elementary School believes that direct parental involvement in a child's education is an important aspect in the child's success in school. The teaching and learning process is a partnership between parents, teachers and the students. Accordingly, Jenkins-White has provided a place for parents which fosters their direct involvement in the child's curriculum, programs and other opportunities at school.



When home and school work together students learn more because of a positive atmosphere. You are strongly encouraged to take complete advantage of this resource filled parent center. It was created to allow you to obtain what you need to assist us in our flight to excellence!

PARENT NOTES

