

PRESENTATION TIPS:

Getting Started on a Presentation:

1. Gather all of your information first – text, videos, images.
2. Organize your information.

Creating a Prezi Presentation:

1. Decide on the layout of your Prezi based on your information.
2. Start with using a template or a blank canvas.
3. Less is more – use fewer words on your slides, tell the audience the rest.
4. Be consistent with your font – titles should be bigger than content.
5. Limit slide animations, it is okay to **not** use any animations.
6. When using a video, **only one video per slide should be used.**
7. Do not have your path go up down left right and all around – keep your path flowing consistently.

Designing your Presentation:

1. Brains see **YELLOW** first.
2. Color visuals increase willingness to read by up to 80%.
3. **Color** enhances learning and improves retention by more than 75%.
4. 77% perceive that “presentations that use color are able to communicate better than those who use black and white” (3M).
5. If you use a **dark background use light color** for text and vice versa, if you use a **light background use a dark color** for text.

Giving a Presentation:

Average attention span is 18 minutes

1. Stand to the left of the screen – like reading people read left to right
2. Your slides shouldn't say everything – You will
3. Increase retention by 30% - show the slides for 14-21 secs before talking ABOUT them
4. Engage your audience and ask questions

