

School Council Planner

Richmond County School System School Council webpage: <http://www.rcboe.org/Page/8577>

- Sample Agendas and Instructions for eBoard:

<https://rcboe->

[my.sharepoint.com/:b:/g/person/accountability_richmond_k12_ga_us/ESQPG96xrUpNsvaEz8HBylMBQaLh8AzL9RGeQkVo7RFWzg?e=DmcJEB](https://rcboe-my.sharepoint.com/:b:/g/person/accountability_richmond_k12_ga_us/ESQPG96xrUpNsvaEz8HBylMBQaLh8AzL9RGeQkVo7RFWzg?e=DmcJEB)

- The Georgia School Council Institute Fact Sheet

<https://rcboe->

[my.sharepoint.com/:b:/g/person/accountability_richmond_k12_ga_us/EfmEZJ_clg5OsnrQAwZG0fYBbPw2u-oDc2dMTycIPgDIzA?e=RNibSK](https://rcboe-my.sharepoint.com/:b:/g/person/accountability_richmond_k12_ga_us/EfmEZJ_clg5OsnrQAwZG0fYBbPw2u-oDc2dMTycIPgDIzA?e=RNibSK)

First Semester

- Determine your School Council members. Remember, you must have at least 7 members – 4 parents (two should be businesspersons), 2 school employees, and the Principal
- Make sure that all new members go through School Council training
- Parent Flyer that you can personalize for your school
- Set your meeting dates (you must have 2 meetings per year)
- Attend any System-wide School Council meetings that are scheduled
- Submit your School Council members August 1st
- Set your agenda for the first meeting – make sure that you have one meeting in the first semester – take minutes and post in eBoard
- Review the School Council End-of-the-Year report so all members will understand what they are working toward.
- Email your School Council By-Laws to the Accountability Office by September 30
- Sample School Council PowerPoint that you can personalize for your school
- Set your agenda for the second meeting
- Attend any System-wide School Council meetings that are scheduled

Second Semester

- Hold your second meeting – make sure that you take minutes and enter in eBoard
- Attend any System-wide School Council meetings that are scheduled
- Attend any System-wide School Council meetings that are scheduled
- Submit your School Council End-of-the-Year report by June 8

RCSS DISTRICTWIDE MEETING DATES: TDB

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