

## Step 1:

- Go to [www.MyPaymentsPlus.com](http://www.MyPaymentsPlus.com)
- Click "Register Now"

## Step 2:

- First**, click the drop-down option and pick the state your child's school district is in.
- Second**, click the drop-down option for your child's school district. If you don't see your school district, double check and make sure the state is correct.
- Third**, give your first/last name, a valid email address, and password.
- Make sure everything is correct before proceeding, then click "Register."

The image shows a registration progress bar at the top with four steps: 'Find District' (checked), 'Register' (checked), 'Relationship to District' (unchecked), and 'Add Students' (unchecked). Below the progress bar is a decorative banner with a mountain range and a flag. The main content area has a white background and contains the following text and form elements:

**Your Account has been Created!**

We've sent a welcome email to the address you provided.

This site will work best if we know your relationship with **Gwinnett County Public Schools**  
(Check all that apply)

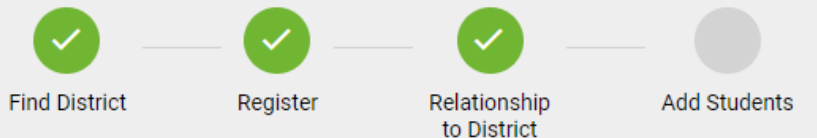
- I am a **Parent or Guardian** with student(s) in Gwinnett County Public Schools
- I am a **Student** in the district
- I work in the district (**Staff Member**)
- I'm a **Guest** interested in district activities and/or I want to support the district

[Next](#)


**Step 3:**

-Please select whether you are a **Parent/Guardian**, **Student**, **Staff Member**, or **Guest**.

-After you have selected the appropriate option, click **"next."**



Find District   Register   Relationship to District   Add Students



### Add Student(s) to Your Account

Adding your student(s) from **Gwinnett County Public Schools** will allow you to manage meal account balances, track meal purchases, pay for school expenses and more.

Student ID \*  
9932590

Where to find Student ID?

Student Last Name \*  
Smith

**Add Student**

[Change School District](#)

#### My Students

There are 0 students on your account.

[Skip for Now](#) **Done**

### Step 4:

- Type in your child's student ID number and last name.
- Then click **"add student."**
- Do this for all your children. If you have a child in a different school district, just simply click **"change school district."**
- After your children are added, click **"done."**