HOW TO REGISTER A MYPAYMENTSPLUS ACCOUNT

Step 1:
- Go to www.MyPaymentsPlus.com
- Click "Register Now"

Step 2:
- **First**, click the drop-down option and pick the state your child’s school district is in.
- **Second**, click the drop-down option for your child’s school district. If you don’t see your school district, double check and make sure the state is correct.
- **Third**, give your first/last name, a valid email address, and password.
- Make sure everything is correct before proceeding, then click "Register."
Step 3:

- Please select whether you are a [Parent/Guardian], [Student], [Staff Member], or [Guest].

- After you have selected the appropriate option, click “next.”
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Step 4:
- Type in your child’s student ID number and last name.
- Then click “add student.”
- Do this for all your children. If you have a child in a different school district, just simply click “change school district.”
- After your children are added, click “done.”