

# Vendor Contract Form

Business Name (if applicable): \_\_\_\_\_

Vendor Contact Name(s): \_\_\_\_\_

Contact Email: \_\_\_\_\_

Phone Number(s): \_\_\_\_\_

Products to be sold at event (be specific):

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## Vendor Guidelines

1. Vendors are required to check in with personnel prior to setup. Booth spaces will be assigned once payments are made.
2. Vendors will be allowed to set up starting at 3:00 p.m.
3. Vendors will be responsible for and agree to provide all necessary equipment, including tables, chairs, and canopies.
4. Vendor's space must be vacated at 9:00 p.m.
5. Vendor agrees to remove all equipment at the completion of the event, including the cleanup of trash and debris. All spills of liquids, grease, or garbage will be cleaned up immediately.
6. Vendor agrees to provide services to the public in a manner that will promote a safe experience.
7. Vendor agrees to sell only **NON-ALCOHOLIC DRINKS**. No alcoholic drinks will be allowed. You will be asked to leave the premises immediately if you violate this agreement.
8. Vendor booth fees are \$125.00. The fees are nonrefundable (including in the event of natural causes beyond our control).