# Identity Management

Welcome to the Frontline Insights Platform! Platform enablement allows you to log in to all your Frontline applications with a single username and password and to access any Frontline application via a single URL.

### **GETTING STARTED**

To get started, you will experience one of two scenarios:

- 1. Receive an email invitation to create a Frontline ID account.
- 2. Be prompted to create a Frontline ID account the next time you sign in.

#### **RECEIVE AN INVITATION**

Those who receive an email invitation must make the proper selections to either set up a new Frontline ID account or to sign in with an existing account. As a general rule, users will select "**Create a Frontline ID**" to proceed with the account creation process.

Exception: The "Sign In with your Frontline ID" option in an invitation email is only applicable in special circumstances (such as having to provide access to a multi-district user, etc.) In such cases, you will have already received this email invitation in the past and created a Frontline ID account.

	Hello, Amy.
Victoria	County School District has invited you to access their Frontline Education solutions.
	A Frontline ID account is required to access your Frontline solutions.
	Create a Frontline ID

## CREATING AN ACCOUNT

To access the new functionality associated with your application(s), you will need to create a new Frontline ID account in accordance with Frontline requirements.



Select **Create a Frontline ID** within the invitation email (for email invites) or select the prompt to **Update My Account** during application sign in (for shadow migrations). Either scenario takes you to a login page where you must create new sign in credentials.

Your new username must be a valid email address. The password must have 1 alphabet character, 1 number or special character, and 8 total characters.

Once the details are entered, click Create Frontline ID.

Your Frontline application uses an email address as a means for credential recovery and verification. The system will prompt you to check your email and select a verification link if a new account is created or if your email is ever updated in the system.

Welcome Amy!				
Victoria County	School District			
First Name	Last Name			
Amy	Pond			
Create a Username apond@education.com Why we are asking for an email address				
Why we are asking fo	or an email address			
✓	Show			
Confirm Password				
I accept the <u>terr</u>	ms and conditions.			
Create F	rontline ID			
Already have a Fro	ntline ID? <u>Sign In</u>			
About Frontline Terms & Conditions © 2	022 Frontline Education. All rights reserved.			

# SIGN IN PAGE & LAYOUT

With the creation of your new Frontline ID account, you can access all your Frontline applications through a single sign-in page. Go to <u>app.frontlineeducation.com</u>, enter your new username and password, and click **Sign In**. The system recognizes your account configurations and presents applicable options based on your organizational setup.

If you belong to multiple organizations, the system will prompt you to choose which organization you want to access, and once selected, you will then choose from a list of your accessible Frontline applications.

Frontline education.	
Sign in with a Frontline ID Frontline Username apond@education.com	
Frontline Password Frontline ID	
Forgot Username Forgot Password	

When you sign in, the system will display a side navigation bar that hosts application-specific options, and from the top purple bar, you can alternate between applications/districts (if applicable), access help resources, and manage your account.

Frontline Applications Victoria County School District V



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