

**Permit:**

VLP Status: Lawful Presence has been validated.

Exceptional Children Course: YES

**The educator's certification level is 5 effective 2006-07-01**

Fields in ~~strikeout font~~ with a **RED** background have expired. If all fields have expired, the certificate has expired.

Type	Field	First Issued	Current Issued	Begin Validity	End Validity
C	CLEARANCE CERTIFICATE [FLD694]	2014-04-25	2017-08-03	2017-07-01	2020-06-30
The Clearance certificate is issued at the request of a the employing Georgia local unit of administration (LUA) to educators who satisfactorily complete fingerprint and background check requirements and do not have a certificate that is currently revoked or suspended in Georgia or any other state. All educators employed by a Georgia LUA must hold a Clearance certificate. There are no academic requirements necessary to qualify for this certificate. All holders of this certificate are subject to the Georgia Code of Ethics for Educators.					
P	JROTC - NAVY [FLD642]	2017-08-03	2017-08-03	2017-07-01	2020-06-30
The Permit is issued at the request of an employing Georgia local unit of administration to retired teachers and individuals with specific experience in the teaching fields of performing arts (art, music, dance, and drama), foreign language, JROTC and the educational leadership position of superintendent.  To renew these certificate fields, you must satisfy the following requirements: Be employed by a Georgia LUA; Complete Professional Learning Plan requirements; School system request.					

**Documents to Complete:**

- 1. Certification Update\_Application – must be completed for renewal of ANY field**
- 2. Fingerprint form: *If Clearance Certificate is expiring***
- 3. Verification of Lawful Presence: If VLP Status has not been validated**

**JROTC Only:**

- a. Must submit an Individual Certification/Individual Development Plan with application; signed by the principal**

**Fingerprinting (FBI background check) – Fee: \$41.00 (money order or cashier’s check only payable to Richmond County Board of Education)**

Visit the School Safety and Security, 864 Broad Street, 1<sup>st</sup> Floor, between 10 am-12 noon or 2-4 pm daily to be fingerprinted.

Upon receipt of your complete renewal packet, Human Resources will verify an acceptable criminal background check and completion of fingerprints before applying for certificate renewal with the Georgia Professional Standards Commission. Once the GaPSC has issued the new certificate, educators may view/print the renewed certificate from your MyPSC account at <http://www.gapsc.com>.