

**NOTE: IF YOU CHOOSE FOR YOUR STUDENT NOT TO BE INCLUDED IN INTERNAL AND EXTERNAL PROMOTIONAL AND INFORMATIONAL ACTIVITIES OF THE RICHMOND COUNTY SCHOOL SYSTEM YOU MUST SIGN AND RETURN THIS FORM TO THE SCHOOL ADMINISTRATION AS SET FORTH HEREIN.**

**RICHMOND COUNTY SCHOOL DISTRICT  
PHOTO AND VIDEO RELEASE FORM  
FOR INTERNAL AND EXTERNAL USE  
OPT OUT FORM**

From time to time the Richmond County Board of Education allows news and publications entities as well as itself to take, uses and/or produce photographs, videos, movies, recordings, likenesses and/or the voice of students for the internal and external promotional and informational activities of the Richmond County Schools. Further, student work and/or photographs are published on the Richmond County School System Internet website, RCBOE publications and on television, radio and media outlets.

To “opt out” means a parent or guardian does NOT CHOOSE to permit the Richmond County School System to publish photographs, videos, movies, recordings, likenesses and/or the voice of his/her child. If you wish to opt out, you must sign this form below and return it to the school administration within twenty (20) days of the first day of school.

By not signing and returning this form to the school administration, you are giving the Richmond County School System your permission to make and share photographs and recordings of your child as contained herein and you understand that you have waived any and all present or future compensation rights for the use of the above stated materials.

School Name: \_\_\_\_\_  
Student’s Name: \_\_\_\_\_ Homeroom Teacher: \_\_\_\_\_  
Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Guardian Name (Please Print) \_\_\_\_\_  
Parent/Guardian Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_