

## Assessment Reflect and Relearn Request Form

Name:					Date:
Subject Unit:	Social Studies	Writing	Math	Science	ELA/Reading
Assessment:					
Original Score:		Date Student Received Score:			

Any student who earns a score of 70 or lower on a **MAJOR** assessment may request a **redo** of the original assessment. (unit test, projects)

Any student who earns a score of 75 or lower on a **MINOR** assessment may request a redo of the original assessment. (comprehension checks, quizzes)

After a **MAJOR** assessment, students can submit a relearning plan for parent and teacher approval. Upon satisfactory documented completion, the student will be given the opportunity for reassessment.

Students will have 10 calendar days to complete their learning plan and reassess, replacing the original.

**Directions:** Attach your ORIGINAL mastery assignment to this sheet, with this sheet on top. You will NOT be able to retake/redo the assignment without this sheet completed and signed by your parent/guardian.

I am requesting the opportunity to... (choose one)	<b>Correction - To correct an assignment means the student did not follow the directions correctly.</b> In this case, the teacher may ask the student to correct and return the assignment.	<b>Redo - To redo an assignment means the student is expected to do the assignment again because the learning standard has not been met.</b> The teacher may meet with the student to review the skills addressed on the assignment. The student should correct the errors and resubmit.	<b>Retake - To retake a test or quiz, the student will need to answer the following reflection questions. Once students receive their scored test or quiz, one week will be given to retake the test or quiz; however, this may be adjusted upon the teacher's discretion.</b>
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<b>Student Reflection:</b>
In your own words, why did you not do well?
How did you prepare for the assignment? Be specific

<b>Preparation:</b>		
Explain how you plan to prepare differently for the retake. You must choose at least 3 options from the list or create your own.		
Complete a study guide Create and submit flashcards Create a 10-question practice test with answers. Complete an online learning tool skill, provide proof of completion.	Complete any missing assignments Write and submit all notes on index cards	Correct the original test and complete reflection. Use a thinking map to organize learning of topic, review vocabulary

- ☐ By signing below, you agree to the requirements for reassessment and will complete the learning plan and reassess by date outlined below.
- ☐ I understand I can reassess; however, I decline to proceed.

Student Signature:		Date:
Parent/Guardian Signature:		Date:
Teacher Signature:		Date:

To be completed by teacher		
Date form returned:	Approval: YES      NO If not, reason	Date of reassessment must be completed by: