

# 2025-2026 ESOL Teacher Calendar



First Semester Key Dates		Second Semester Key Dates	
July 28 – August 1	Pre-planning	January 5	District Wide PL
July 29	District Wide PL	January 7 – February 27	ACCESS Testing
August 4	First Day of School Elementary	January 16	First Semester Monitoring Forms Due
August 5	First Day of School K-8, Middle, High, Magnet	January 19	Martin Luther King Jr. Holiday
August 18 – September 12	BOY Benchmark: Flashlight 360 & Summit K-12	January 22	Leadership Team Meeting
September 1	Labor Day Holiday	February 5	Title III Parent Literacy Night
September 2	Title III Parent English Classes Begin	February 13	District Wide PL
September 3, 10, 17, 24	PLC #1	February 19	Leadership Team Meeting
September 4	Title III Parent Literacy Night	March 4, 11, 18, 25	PLC #4
September 15	End of Initial 30-Day Screening Window	March 5	Title III Parent Literacy Night
September 18	Leadership Team Meeting	March 19	Leadership Team Meeting
October 1, 8, 15, 22	PLC #2	April 2	Title III Parent Literacy Night
October 5	Title III Parent Literacy Night	April 3	PowerUp Asynchronous Learning Day
October 9	PowerUp Asynchronous Learning Day All TPC Meetings Due	April 6-13	Spring Break
October 10	District Wide PL	March 30 – May 8	EOY Benchmark: Flashlight 360 & Summit K-12
October 13 – 14	Fall Break	April 15, 22, 29, May 6	PLC #5
October 16	Leadership Team Meeting	April 16	Leadership Team Meeting
November 5, 12, 19, & December 3	PLC #3	May 14	Leadership Team Meeting
November 11	Veterans Day Holiday	May 22	Last Day of School – Early Release
November 17 – December 19	MOY Benchmark: Flashlight 360 & Summit K-12	May 25	Memorial Day Holiday
November 24-28	Thanksgiving Holiday	May 26-27	Post-planning
December 11	Leadership Team Meeting	May 27	Record Sign-Off Sheet Due
December 19	Early Release		
December 22 – January 2	Christmas/Winter Break		

Color Key: Purple = Teacher Planning, Pink = Benchmark Windows, Green = Holidays, Blue = Asynchronous Learning Day, Goldenrod = Early Release, Yellow = ACCESS Testing Window

# August 2025

Monday	Tuesday	Wednesday	Thursday	Friday
28 <b>Open Office Hours BOE</b> <b>(Scheduling Focus)</b>	29 <b>District PL Day</b> ½ Day at Bell Auditorium ½ Day at Warren Road	30 <b>Open Office Hours BOE</b> <b>(Scheduling Focus)</b>	31 <b>Open Office Hours BOE</b> <b>(Scheduling Focus)</b>	1 <b>Open Office Hours BOE</b> <b>(Scheduling Focus)</b>  <b>WIDA Screener Training</b> <b>Certificates Due</b>
4 <b>First Day of School ES</b> Extra planning day/buffer for Middle/High  <b>Unit 0 Begins</b>	5 <b>First Day of School</b> K-8, Magnet, Middle, High School  <b>9-12 ESOL Services Begin</b>	6	7 <b>Open Office Hours BOE</b>	8 <b>Open Office Hours BOE</b>  <b>Teacher Schedules Due</b>
11 <b>K-8 ESOL Services Begin</b>  <b>Unit 1: Pre-Assessment</b>  <b>BOY i-Ready Window</b> <b>Opens</b>	12 <b>Unit 1: Pre-Assessment</b>	13 <b>Unit 1: Instruction Begins</b>	14 <b>Open Office Hours BOE</b>	15
18 <b>BOY Benchmark Flashlight</b> <b>360 &amp; Summit K-12</b>	19	20	21	22
	<b>BOY Benchmark Flashlight360 &amp; Summit K12</b>			
			<b>Open Office Hours BOE</b>	
25	26	27	28	29
<b>BOY Benchmark Flashlight360 &amp; Summit K12</b>				
			<b>Open Office Hours BOE</b>	<b>BOY i-Ready Window</b> <b>Closes</b>

## Teacher Notes:

- Identify potential English learners and screen them.
- Complete and distribute Initial and Continuing eligibility letters.
- Complete the New ESOL Student Qualification Form (Microsoft Form) for all new to RCSS students.
- Upload all eligibility letters for returning RCSS students into Infinite Campus records.

# September 2025

Monday	Tuesday	Wednesday	Thursday	Friday
1 <b>Labor Day Holiday</b>	2	3	4	::5
	<b>BOY Benchmark Flashlight360 &amp; Summit K12</b>			
	<b>Begin Scheduling TPC Meetings</b>	<b>PLC #1 In-Person Meeting 3:30-5:00</b>	<b>Title III Parent Literacy Night 5:00-6:00</b>	
	<b>Title III Parent English Classes Begin 5:00-6:00</b>			
8	9	10	11	12
<b>BOY Benchmark Flashlight360 &amp; Summit K12</b>				<b>End of BOY Benchmark</b>
		<b>PLC #1 Virtual Meeting 3:30-4:30</b>		<b>Fall Semester Progress Report #1</b>
15 <b>End of 30-Day Screening Window –Dissemination Statement Due</b>	16	17 <b>PLC #1 Virtual Meeting 3:30-4:30</b>	18 <b>Leadership Team Meeting 3:30-4:30</b>	19
22	23	24 <b>PLC #1 In-Person Meeting 3:30-5:00</b>	25	26
29	30			
<b>Teacher Notes:</b>				

# October 2025

Monday	Tuesday	Wednesday	Thursday	Friday
		1 <b>PLC #2 In-Person Meeting</b> 3:30-5:00	2 <b>Title III Parent Literacy</b> <b>Night 5:00-6:00</b>	3 <b>Unit 1: Assess &amp; Reflect</b>
6 <b>Unit 1: Assess &amp; Reflect</b>	7 <b>Unit 2: Pre-Assessment</b>	8 <b>Unit 2: Pre-Assessment</b>  <b>PLC #2 Virtual Meeting</b> 3:30-4:30	9 <b>Unit 2: Instruction Begins</b>  <b>PowerUp Asynchronous</b> <b>Learning Day</b>  <b>All TPC Meetings Due –</b> <b>Upload to Infinite Campus</b>	10 <b>Student Holiday/</b> <b>Professional Learning Day</b>
13 <b>Student/Teacher Fall</b> <b>Break</b>	14 <b>Student/Teacher Fall</b> <b>Break</b>	15 <b>PLC #2 Virtual Meeting</b> 3:30-4:30	16 <b>Leadership Team Meeting</b> 3:30-4:30	17
20	21	22 <b>PLC #2 In-Person Meeting</b> 3:30-5:00	23	24
27	28	29	30	31 <b>Fall Semester Progress</b> <b>Report #2</b>
<b>Teacher Notes:</b>				

# November 2025

Monday	Tuesday	Wednesday	Thursday	Friday
3 <b>Begin WIDA ACCESS Training in WIDA Secure Portal</b>	4	5 <b>PLC #3 In-Person Meeting 3:30-5:00</b>	6 <b>Title III Parent Literacy Night 5:00-6:00</b>	7
10	11 <b>Veterans Day Holiday</b>	12 <b>PLC #3 Virtual Meeting 3:30-4:30</b>	13 <b>Leadership Team Meeting 3:30-4:30</b>	14
17 <b>Begin MOY Benchmark Flashlight 360 &amp; Summit K-12</b>	18	19	20	21
	<b>MOY Benchmark Flashlight360 &amp; Summit K12</b>			
		<b>PLC #3 Virtual Meeting 3:30-4:30</b>		
24 <b>Thanksgiving Holiday</b>	25 <b>Thanksgiving Holiday</b>	26 <b>Thanksgiving Holiday</b>	27 <b>Thanksgiving Holiday</b>	28 <b>Thanksgiving Holiday</b>

**Teacher Notes:**

# December 2025

Monday	Tuesday	Wednesday	Thursday	Friday
1	2	3	4	5
MOY Benchmark Flashlight360 & Summit K12				
MOY i-Ready Window Opens		PLC #3 In-Person Meeting 3:30-5:00		
8	9	10	11	12
MOY Benchmark Flashlight360 & Summit K12				
			Leadership Team Meeting 3:30-4:30	MOY i-Ready Window Closes
15	16	17	18	19
MOY Benchmark Flashlight360 & Summit K12				Unit 2: Assess & Reflect
Semester Exams	Semester Exams	Semester Exams	Unit 2: Assess & Reflect  Semester Exams	End of MOY Benchmark  Semester Exams  Early Release
22 Christmas/Winter Break	23 Christmas/Winter Break	24 Christmas/Winter Break	25 Christmas/Winter Break	26 Christmas/Winter Break
29 Christmas/Winter Break	30 Christmas/Winter Break	31 Christmas/Winter Break		

## Teacher Notes:

- Don't forget to complete your WIDA ACCESS training in the WIDA Secure Portal.

# January 2026

Monday	Tuesday	Wednesday	Thursday	Friday
			1 Christmas/ Winter Break	2 Christmas/ Winter Break
5 Student Holiday/ Professional Learning Day	6 WIDA ACCESS Training Certificate Due  Beginning of Second Semester	7 1 <sup>st</sup> Day of ACCESS	8	9
			ACCESS Testing	
12	13	14	15	16
ACCESS Testing				
	Report Cards			1 <sup>st</sup> Semester Monitoring Forms Due
19 Martin Luther King, Jr. Holiday	20	21	22	23
	ACCESS Testing			
			Leadership Team Meeting 3:30-4:30	
26	27	28	29	30
ACCESS Testing				
<b>Teacher Notes:</b> <ul style="list-style-type: none"> <li>Ensure monitoring forms for second semester are completed by general education teachers by January 16.</li> </ul>				

# February 2026

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
ACCESS Testing				
			Title III Parent Literacy Night 5:00-6:00	
9	10	11	12	13 Student Holiday/ Professional Learning Day
ACCESS Testing				
			Spring Semester Progress Report #1	
16 Student/Teacher Holiday	17	18	19	20
	ACCESS Testing			
			Leadership Team Meeting 3:30-4:30	
23	24	25	26	27 Last Day of ACCESS
ACCESS Testing				
Teacher Notes:				



# March 2026

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4 <b>PLC #4 In-Person Meeting 3:30-5:00</b>	5 <b>Title III Parent Literacy Night 5:00-6:00</b>	6
9	10	11 <b>PLC #4 Virtual Meeting 3:30-4:30</b>	12	13 <b>Unit 3: Pre-Assessment</b>
16 <b>Unit 3: Pre-assessment</b>	17 <b>Unit 3: Instruction Begins</b>	18 <b>PLC #4 Virtual Meeting 3:30-4:30</b>	19 <b>Leadership Team Meeting 3:30-4:30</b>	20
23	24	25 <b>PLC #4 In-Person Meeting 3:30-5:00</b>	26	27 <b>Spring Semester Progress Report #2</b>
30 <b>Begin EOY Benchmark Flashlight 360 &amp; Summit K-12</b>	31			
	<b>EOY Benchmark</b>			

**Teacher Notes:**

# April 2026

Monday	Tuesday	Wednesday	Thursday	Friday
		1 EOY Benchmark Flashlight360 & Summit K12	2 Title III Parent Literacy Night 5:00-6:00	3 PowerUp Asynchronous Learning Day
6 Spring Break	7 Spring Break	8 Spring Break	9 Spring Break	10 Spring Break
13 Spring Break	14	15 PLC #5 In-Person Meeting 3:30-5:00	16 Leadership Team Meeting 3:30-4:30	17
20	21	22	23	24
		PLC #5 Virtual Meeting 3:30-4:30		
27	28	29	30	
EOY i-Ready Window Opens		PLC #5 Virtual Meeting 3:30-4:30		
Teacher Notes:				

# May 2026

Monday	Tuesday	Wednesday	Thursday	Friday
				1
				EOY Benchmark
4	5	6	7	8
EOY Benchmark Flashlight360 & Summit K12				End EOY Benchmark
		PLC #5 In-Person Meeting 3:30-5:00		
11	12	13	14 Leadership Team Meeting 3:30-4:30	15 EOY i-Ready Window Closes
18 Semester Exams	19 Semester Exams	20 Semester Exams	21 Unit 3: Assess & Reflect  Semester Exams	22 Unit 3: Assess & Reflect  2 <sup>nd</sup> Semester Monitoring Forms Due  Semester Exams  Last Day of School/ Early Release
25 Memorial Day Holiday	26 Post Planning	27 Record Sign-Off Sheet  Post Planning Report Cards	28	29

## Teacher Notes:

- Complete reclassification meetings for all students on the reclassification list.
- Complete Notification of Exit letters for all students who exit the ESOL program. Send a copy of the letter home in each student's report card.
- Ensure monitoring forms for second semester are completed by general education teachers by May 22<sup>nd</sup>.
- Upload all ESOL record documentation to Infinite Campus. Return records sign-off sheet to ESOL Program Specialist.