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| **Content Area -**  | **Grades -**  |

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| ***Collective Responsibility***  |
| **Members Present:**  |
| **Members Absent:**  |

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| ***Instruction – Where do we need to go?*** |
| **Which standards are we all covering? Where are we in relation to our pacing guides (1 day ahead, 2 weeks behind, etc.)? Please list names and standards being taught currently.**  |
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| **Each team member please share one strategy or new idea that you implemented in your classroom in the past week. Please list which instructional strategies are being shared/modeled and who shared them.**  |
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| ***Assessment & Data Informed Instruction*** |
| **Insert the link to major assessment(s) to be given in the next week.** |
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| **What did the data from previous assessments show? What are you doing with the students who did not reach Mastery? (Provide a short summary of your discussion)**  |
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