

# Ms. Jackson's 3rd Grade Syllabus

## W.S. Hornsby Elementary School

### 2025–2026 School Year

### Welcome!

Welcome to 3rd grade! I'm so excited to work with your child this year as we learn, grow, and achieve great things together. This document provides important information about our class routines, expectations, and how we can partner to support your child's success.

### ■ Contact Information

Email: [jacksro2@boe.richmond.k12.ga.us](mailto:jacksro2@boe.richmond.k12.ga.us)

School Phone: (706) 823-6928

Google Voice: (706) 842-8674

#### **Best Time to Contact:**

- Mondays, Wednesdays, Fridays – After 3:45 PM (by appointment only)
- Fridays – 9:00–9:45 AM (by appointment only)

Meeting Availability: All meetings must be scheduled in advance so I can ensure my full attention is available for you.

### ■ Our Daily Schedule

7:55 – 8:20 – Arrival, Breakfast, Morning Meeting

8:20 – 9:45 – Morning ELA & Specials

9:50 – 11:25 – Reading & Writing

11:25 – 11:55 – Lunch

11:55 – 12:20 – Recess

12:20 – 12:40 – ELA / Reading & Writing (Continue)

12:40 – 1:20 – Math (Small Group / Intervention)

1:20 – 2:35 – Math (Whole Group)

2:35 – 3:05 – Science / Social Studies

3:05 – 3:10 – Pack-Up & Dismissal

### ■ Specials Rotation

Monday: Math Lab

Tuesday: Drama

Wednesday: STEM

Thursday: PE

Friday: Music

### ■ Our PAWS Expectations

P – Follow Procedures: Follow directions, use materials correctly, move safely  
A – Be Accountable: Take responsibility, be prepared, report problems  
W – Work Together: Be kind, share, include others  
S – Show Respect: Use polite words, listen attentively, treat others well

## ■ Homework Policy

- Homework will be assigned Monday–Thursday.
- Students are expected to read for at least 20 minutes each night.
- Homework should be returned the next school day unless otherwise noted.

## ■ Grading Overview

We use Standards-Based Grading in our classroom, following the Richmond County Board of Education policy. Student progress is measured based on mastery of the Georgia Standards of Excellence (GSE).

### **Performance Levels:**

- 4 – Distinguished Learner: Exceeds grade-level expectations
- 3 – Proficient Learner: Meets grade-level expectations
- 2 – Developing Learner: Making progress but not yet meeting expectations
- 1 – Beginning Learner: Limited progress toward grade-level expectations

Grades are based on a variety of assessments, including:

- Classwork & Projects
- Formative Assessments (quizzes, exit tickets)
- Summative Assessments (unit tests, performance tasks)
- Participation & Effort

Parents will receive regular updates on progress through progress reports, report cards, and Class Dojo messages.

## ■ Communication

I will send updates via Class Dojo, email, and our class webpage. Please check these regularly for announcements, reminders, and resources.