



**FY2025 Professional Development Request
Federally Funded Activities and Strategies**

School/Department:		
Person Responsible for PL:	<i>For Federal Programs Office</i>	
	Date Received:	
Date of PL:	PL Time:	PL Location:
PL Audience:		
<p>Indicate which goal and/or Equity Gap aligns to your requested Professional Learning.</p> <p>DIP Goal #1: During the 24-25 school year, we will increase student content mastery in tested subject areas on the Georgia Milestones by 5%.</p> <p>DIP Goal #2: During the 24-25 school year, we will increase post-high school readiness by increasing our graduation rate from 81% to 83%.</p> <p>DIP Goal #3: During the 24-25 school year, we will increase the number of highly effective teachers and leaders retained in RCSS by 3%.</p> <p>Equity Gap #1: EI-10 Equitable Allocation of Academic Resources to Students</p> <p>Equity Gap #2: EI-5 Support the Retention of Effective Teachers and Effective School Leaders</p> <p>School/Department Goal:</p>		
<p>Description: <i>Please provide a brief overview of the requested professional learning to include the following components: General Overview (Who, What, When); Why is the professional learning needed? What data or needs assessment were used? Explain how the PL will be sustainable.</i></p> <p>Explain how this Professional Learning will impact student learning.</p> <p>Explain how you will monitor the utilization of the learned strategies from the Professional Learning (i.e., lesson plans, teacher observations, videos, TAPS Self-Assessment, LAPS Self-Assessment, PLP/PLG, student achievement data, student work, etc.).</p>		



Explain how it will be determined and reported that the Professional Learning improved teacher, principal, and other school leader effectiveness.

(a) Identify effectiveness measures:

And how/when it will be measured (i.e., Oct., Jan, May):

(b) Indicate how the Professional Learning will be documented per ESSA Sec. 2104. *The following documents must be uploaded to the Canvas course before final payments are made: Sign-In, Agenda, Course Evaluation, PowerPoint, Payroll Documentation.*

Select the purpose of the activity/strategy that meets ESSA Sec. 2001.

- (1) Increase student achievement consistent with the challenging State academic standards;
- (2) Improve the quality and effectiveness of teachers, principals, and other school leaders;
- (3) Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools; and
- (4) Provide low-income and minority students greater access to effective teachers, principals, and other school leaders.

(a) Indicate whether the activity/strategy is one of the ESSA Local Use of Funds Type of Activities:

Yes, answer (b) No, **STOP** the PL is not allowable

(b) Select the [Authorized Use of Funds \(A-P\)](#) that applies to the PL activity:

A B C D E F G H I J K L M N O P

Indicate whether the activity/strategy is evidence-based using the ESSA Sec. 8101 definition. Use the following links to determine evidence-based: [FD, What Works Clearinghouse](#), [National Clearinghouse for Educational Facilities](#) and/or [Educational Resources Information Center \(ERIC\)](#)



Expenditures				
Select the Federal Funding Source:	Title I	Title II	Title III	Title IV
<u>Stipends</u>				
Number of Participants:	x \$25.00	x Hours =	+	FICA =
Instructor: if Employee(s)	x \$50.00	x Hours =	+	FICA =
if Non-Employee(s)	x \$	Rate x Hours =		
<u>Registration (if applicable)</u>				
Number of Participants:	x	Registration Cost =		
Number of Substitute(s):	Total Cost:			
Consultant (non-employee): Attach Consultant Document. (See links below for needed documents)				
Describe any resources or supplies with costs that will be necessary for the PL:				
Total Cost:				
	PL Session has been approved. <i>If Canvas Course is included, contact PL for registration steps next steps.</i>			
	PL Session has not been approved. Please see reason below:			
		Date	Approved	Not Approved
Associate Superintendent of Administrative Services Signature:				
Director of Federal Programs Signature:				
Professional Learning Director Signature:				

The following items must be submitted:

Agenda, Sign-In (Virtual/In-Person), Course Evaluation, PowerPoint, Utilization of learned strategies (Canvas course, observations, student/teacher data)

Non-Employee Consultant Documents

[New Vendor Packet](#)

[Consultant Agreement](#)

Copy of Driver License

Resume

[Consultants' Payroll Expectations](#)

Employee Consultant Documents

[Consultant Agreement](#)

[Proof of Service](#)